



Tebughna Foundation

Persevere, Enhance, Educate, & Serve

SCHOLARSHIP & VOCATIONAL TRAINING
APPLICANT GUIDE

THE TEBUGHNA FOUNDATION
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Tebughna Foundation Mission

The mission of Tebughna Foundation is to preserve and perpetuate the Tebughna Dena'ina traditions for the benefit of Tyonek Native Corporation shareholders and tribal members of Native Village of Tyonek by funding cultural enhancement projects and educational opportunities.

ELIGIBILITY CRITERIA

Tebughna Foundation (TF) supports the education and career development of eligible original enrollees of Tyonek Native Corporation (TNC) and their direct lineal descendants or Native Village of Tyonek tribal members through post-secondary scholarships and grants. Individuals with inherited or gifted shares do not qualify as original enrollees, but may be eligible if they are a lineal descendant.

IF YOUR APPLICATION IS NOT COMPLETE, WE WILL NOT BE ABLE TO DISPERSE AWARDS.

GENERAL SCHOLARSHIP FUNDING

General scholarship awards are for students who are enrolled in a 2-year or 4-year educational institution.

Purpose: To support academic success at a 2-year or 4-year education institution.

Requirements: Must have received a high school diploma or GED and be accepted or enrolled part-time or full-time in a 2-year or 4-year undergraduate or graduate degree program. Applicants must maintain a cumulative 2.0 GPA or better to maintain scholarship.

Amount: See Sliding Scale. Amount can vary upon GPA, credits attempting and unmet financial need.

Duration: One semester. A student may receive no more than two (2) general semester scholarships during the academic year. To receive funding for a third (3rd) semester applicant must fill in a new scholarship application.

Deadlines: July 1 and December 1 of the calendar year.

VOCATIONAL/TECHNICAL TRAINING GRANTS

Vocational Grants are for students who are enrolled in a vocational or technical training institution.

Purpose: To promote preparation for successful careers in a specialized technical skills field.

Requirements: Must be accepted or enrolled in a Vocational/Technical School.

Amount: Amounts vary by quarter/term student is enrolled. See Below.

Vocational Level 1 – Short-Term Classes (*i.e. OSHA Trainings, CPR, First Aid, etc.*)

Training less than six (6) months: Up to \$1000 per calendar year.

Vocational Level 2 – Long-Term Classes or Colleges that run by quarters or terms and by not semesters: (*i.e. Career Academy, Charter College, AVTEC, and other Technical/Technology Institutes.*)

Training more than six (6) months: Up to \$2000 per calendar year.

Duration: One per calendar year or ceiling amount is split into two (2) deadlines.

Deadline: Application must be submitted 30 days prior to program start date.

SPECIFIC GRANT FUNDING

TF may reimburse students who qualify, for schoolbook purchases.

Purpose: To reimburse eligible students for schoolbook purchases.

Requirements: KEEP ALL RECEIPTS FOR PURCHASES! You are required to provide receipts for books purchased to be reimbursed.

Amount: TF will reimburse purchases up to \$250.

Duration: Every semester enrolled.

Deadlines: Up to 30 days after purchase with proof of purchase.

REQUIRED DOCUMENTS

To prepare to submit your scholarship, vocational training, or grant application all perspective applicants will be required to provide the following documents:

- **Proof of Eligibility for Lineal Descendants** – *Birth certificate(s) and/or adoption records connecting you to the Original Enrollee of TNC or tribal enrollment document.*
- **Statement of Purpose** – *First time applicants. Minimum 1 Page. Describe your education and career goals, how your degree program fits with your plans, and how it will assist you in contributing in a positive way to your community.*
- **Acceptance Letter or Proof of Enrollment** – *If you are in a declared degree program, the acceptance letter should confirm your degree program.*
- **Completed Application** with included required documents.
- **Financial Needs** – *Budget forecast or document from your financial aid officer.*
- **Class Schedule** for the semester/term TF is funding.
- **Final Grades or Transcripts** from prior semesters/terms that TF has awarded you.
- **Receipts for Reimbursements** for books and other expenses TF is funding.

IF YOUR APPLICATION DOES NOT HAVE THESE REQUIRED DOCUMENTS, TF WILL NOT BE ABLE TO DISPERSE ANY AWARDS.

GENERAL SEMESTER SLIDING SCALE

To assist you in estimating your scholarship the Education Committee has set this Sliding Scale. To use the sliding scale take your "OVERALL GPA" and align it with the "AMOUNT OF CREDITS ATTEMPTING" to gauge your possible award amount.

***All amounts are not final until your application, current GPA, attempted credits and financial need is reviewed.*

GENERAL SEMESTER AWARDS

OVERALL GPA	SPRING SEMESTER (Jan-May)		FALL SEMESTER (Sep-Dec)				
	3	4	6	7	8	12	15+
4	\$1,250.00	\$1,575.00	\$1,875.00	\$2,000.00			
3.9							
3.8							
3.7							
3.6	\$750.00	\$850.00	\$950.00	\$1,500.00			
3.5							
3.4							
3.3							
3.2	\$500.00	\$750.00	\$950.00	\$1,000.00			
3.1							
3							
2.9							
2.8							
2.7							
2.6							
2.5							
2.4							
2.3							
2.2							
2.1							
2							

VOCATIONAL LEVEL 1: For Classes less than 6 months: Max Award **\$1000** Per Calendar Year
VOCATIONAL LEVEL 2: For Classes more than 6 months: Max Award **\$2000** Per Calendar Year

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SCHOLARSHIP AND GRANT AWARD TERMS OF FUNDING

The priority of The Tebughna Foundation is to help support your direct educational expenses including tuition, student registration fees, course-required books/supplies. Above all other uses, approved scholarship and grant funds are intended to help you meet your direct educational expenses.

To remain eligible and in good standing for additional funding through TF, all General Scholarship recipients must maintain the following Terms of Funding eligibility requirements:

- Must be accepted or enrolled part-time or full-time in a 2-year or 4-year undergraduate or graduate degree program.
- Applicants must maintain a cumulative 2.0 GPA (on a 4.0 grading scale) or better to maintain scholarship.

SCORING AND SELECTION CRITERIA

All applications are considered for the appropriate funding categories based on information provided in an application. During the selection process, applications are scored and ranked based on the following criteria:

- Application completion and submission by the appropriate deadlines.
- Grade Point Average (GPA)
- Amount of credits student is attempting to achieve.
- Students financial needs.

NOTIFICATION OF FUNDING DECISIONS

The Tebughna Foundation's Education Committee makes award selections, all decisions made by the Foundation are final. Funded students are sent an award letter that contains the award terms and the responsibilities of the recipient, no awards are released over the phone. It is essential that award recipients read and understand the terms of their financial aid.

PROBATION PERIOD/INFRACTION POLICY

General Scholarship recipients who do not maintain the Terms of Funding eligibility requirements during the academic term may be in a probation or infraction situation. Details are communicated in writing for any student in these situations.

The first time a student does not maintain the eligibility requirements; he/she will be placed on probation. Students on probation are eligible to receive one (1) probationary term of scholarship or grant funding (defined by TF as the period between the June 1 and December 1 deadlines for scholarships and as the vocational training grant period for vocational training grants). During the probationary term, a student has the opportunity to improve their academic performance to reinstate their eligibility for funding.

A student who does not successfully maintain the eligibility requirements at the end of the probationary period will be in an Infraction Status. Students on Infraction Status are ineligible to receive funding for one (1) term (as defined above), and will sit out for one deadline from the date determined by TF. Infraction status determination is made after reviewing official transcripts; therefore, timely submission of transcripts is required.

ENROLLMENT POLICY

Award recipients are required to complete all courses and credits for which they are funded and maintain a cumulative GPA of 2.0 or higher on a 4.0 scale. In general, enrollment changes that are made within the add/drop period at your institution are permissible. However, schedule changes made after the add/drop period that reduce the overall credit load may result in probation. There is no penalty for completing more credits or classes than those listed on your application. Students in a probationary situation could result in a lower scholarship amount.

DISBURSEMENT OF FUNDS

Award checks are sent directly to the financial aid office at the institution specified on your application. Students are sent a copy of the disbursement letter that accompanies the award check. To avoid unnecessary delay in the receipt of your financial aid, please provide accurate payment information on your application.

PROOF OF COMPLETION

Scholarship and grant recipients must submit final official grade transcripts or certificates upon the completion of each semester/term of funding. Proof of completion must be received before any additional funds will be released or future applications can be considered.

NUMBER OF AWARDS

An applicant is permitted to receive only one (1) award at a time and no more than two (2) general semester scholarship awards per academic year or the maximum amount of grant funding in a calendar year. Additional awards in a single academic year require an additional application.

COMPLETED APPLICATIONS

Completed applications need to be submitted prior to the application's appropriate deadlines with all required documents. Applications can be submitted either electronically via email, by mail, fax, or in person to the following:

Email: info@tebughnafoundation.com

Mail or In-person: 1689 C Street, Suite 120, Anchorage, Alaska 99501

ALTERNATE FUNDING OPPORTUNITIES

Be sure to visit our partner organizations for additional funding opportunities.

CIRI Foundation – www.cirifoundation.com

Cook Inlet Tribal Council (CITC) – www.citci.org

Free Application for Federal Student Aid (FAFSA) – www.fafsa.ed.gov (FAFSA also awards the Pell Grant)

Alaska Labor Exchange System (ALEXSYS) - <https://alexsys.dol.alaska.gov/> (Explore career tracks and training)