



# Tebughna Foundation

Persevere, Enhance, Educate, & Serve

## SCHOLARSHIP & VOCATIONAL TRAINING APPLICANT GUIDE

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### **Tebughna Foundation Mission**

*The mission of Tebughna Foundation is to preserve and perpetuate the Tebughna Dena'ina traditions for the benefit of Tyonek Native Corporation shareholders and tribal members of Native Village of Tyonek by funding cultural enhancement projects and educational opportunities.*

### **ELIGIBILITY CRITERIA**

Tebughna Foundation (TF) supports the education and career development of eligible original enrollees of Tyonek Native Corporation (TNC) and their direct lineal descendants or Native Village of Tyonek tribal members through post-secondary scholarships and grants. Individuals with inherited or gifted shares do not qualify as original enrollees, but may be eligible if they are a lineal descendant. IF YOUR APPLICATION IS NOT COMPLETE, YOU WILL BE NOTIFIED TO COMPLETE YOUR APPLICATION.

### **GENERAL SCHOLARSHIP FUNDING**

General scholarship awards are for students who are enrolled in a 2-year or 4-year educational institution.

**Purpose:** To support academic success at a 2-year or 4-year education institution.

**Requirements:** Must have received a high school diploma or GED and be accepted or enrolled part-time or full-time in a 2-year or 4-year undergraduate or graduate degree program. Applicants must maintain a cumulative 2.0 GPA or better to maintain scholarship. Applicants must provide proof of TNC/NVT membership. Application must be filled out in full.

**Amount:** 1. See Sliding Scale(see below). Amount can vary upon GPA, credits attempting and unmet financial need of up to a maximum of \$ 2000.00 per semester. or 2. Applicants who qualify in the requirements above and show proof of TNC shareholder or descendant of TNC shareholder and is native, show proof of FAFSA applied may be eligible up to a maximum of \$3500.00 per semester for a total of \$7000.00 total per year for full time students. Part time students can receive up to \$2000.00 per semester up to \$4000.00 per academic year.

**Duration:** One semester. A student may receive no more than two (2) general semester scholarships during the academic year. Each semester requires an application submitted by the deadline.

**Deadlines:** July 1 and December 1 of the calendar year.

### **VOCATIONAL/TECHNICAL TRAINING GRANTS**

Vocational Grants are for students who are enrolled in a vocational or technical training institution.

**Purpose:** To promote preparation for successful careers in a specialized technical skills field.

**Requirements:** Must be accepted or enrolled in a Vocational/Technical School. Show that you have applied for additional funding sources if Tebughna Foundation does not cover full amount of vocational tuition costs.

**Amount:** Amounts vary by quarter/term student is enrolled. See Below.

Vocational Level 1 – Short-Term Classes (*i.e. OSHA Trainings, CPR, First Aid, etc. based on classification by their school*)

Training less than six (6) months: 1. Up to \$1000 per calendar year. 2. Qualified TNC shareholders Up to \$4000.00

Vocational Level 2 – Long-Term Classes or Colleges that run by quarters or terms and by not semesters: (*i.e. Career Academy, Charter College, AVTEC, and other Technical/Technology Institutes.*)

Training more than six (6) months: Up to \$2000 per calendar year. 2. Qualified TNC shareholders Up to \$6000.00

**Duration:** One per calendar year or ceiling amount is split into two (2) deadlines.

**Deadline:** Application must be submitted 30 days prior to program start date.

## **REQUIRED DOCUMENTS**

To prepare to submit your scholarship, vocational training, or grant application all prospective applicants will be required to provide the following documents:

- Tribal ID card
- Proof of Eligibility for Lineal Descendants – Birth certificate(s) and/or adoption records connecting you to the Original Enrollee of TNC or tribal enrollment document.
- Statement of Purpose – First time applicants. Minimum 1 Page. Describe your education and career goals, how your degree program fits with your plans, and how it will assist you in contributing in a positive way to your community and a picture we can use for reports to our funders/website/Facebook posts.
- Acceptance Letter or Proof of Enrollment – If you are in a declared degree program, the acceptance letter should confirm your degree program.
- Completed application with included required documents.
- Financial Needs – Budget forecast or document from your financial aid officer.
- Class Schedule for the semester/term TF is funding.
- Final Grades or Transcripts from prior semesters/terms that TF has awarded you.

**GENERAL SEMESTER SLIDING SCALE**

To assist you in estimating your scholarship the Education Committee has set this Sliding Scale. To use the sliding scale take your "OVERALL GPA" and align it with the "AMOUNT OF CREDITS ATTEMPTING" to gauge your possible award amount.

*\*\*All amounts are not final until your application, current GPA, attempted credits and financial need is reviewed.*

**GENERAL SEMESTER AWARDS**

OVERALL GPA	SPRING SEMESTER (Jan-May)		FALL SEMESTER (Sep-Dec)				
	3	4	6	7	8	12	15+
4	\$1,250.00	\$1,575.00	\$1,875.00	\$2,000.00			
3.9							
3.8							
3.7							
3.6	\$750.00	\$850.00	\$950.00	\$1,500.00			
3.5							
3.4							
3.3							
3.2	\$500.00	\$750.00	\$950.00	\$1,000.00			
3.1							
3							
2.9							
2.8							
2.7							
2.6							
2.5							
2.4							
2.3							
2.2							
2.1							
2							

<b>VOCATIONAL LEVEL 1:</b> For Classes less than 6 months: Max Award <b>\$1000</b> Per Calendar Year
<b>VOCATIONAL LEVEL 2:</b> For Classes more than 6 months: Max Award <b>\$2000</b> Per Calendar Year

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## **NOTIFICATION OF FUNDING DECISIONS**

The Tebughna Foundation's Education Committee makes award selections, all decisions made by the Foundation are final. Funded students are sent an award letter that contains the award terms and the responsibilities of the recipient, no awards are released over the phone. It is essential that award recipients read and understand the terms of their financial aid.

## **PROBATION PERIOD/INFRACTION POLICY**

General Scholarship recipients who do not maintain the Terms of Funding eligibility requirements during the academic term may be in a probation or infraction situation. Details are communicated in writing for any student in these situations.

The first time a student does not maintain the eligibility requirements; he/she will be placed on probation. Students on probation are eligible to receive one (1) probationary term of scholarship or grant funding (defined by TF as the period between the June 1 and December 1 deadlines for scholarships and as the vocational training grant period for vocational training grants). During the probationary term, a student has the opportunity to improve their academic performance to reinstate their eligibility for funding.

A student who does not successfully maintain the eligibility requirements at the end of the probationary period will be in an Infraction Status. Students on Infraction Status are ineligible to receive funding for one (1) term (as defined above), and will sit out for one deadline from the date determined by TF. Infraction status determination is made after reviewing official transcripts; therefore, timely submission of transcripts is required.

## **ENROLLMENT POLICY**

Award recipients are required to complete all courses and credits for which they are funded and maintain a cumulative GPA of 2.0 or higher on a 4.0 scale. In general, enrollment changes that are made within the add/drop period at your institution are permissible. However, schedule changes made after the add/drop period that reduce the overall credit load may result in probation. There is no penalty for completing more credits or classes than those listed on your application. Students in a probationary situation could result in a lower scholarship amount.

## **DISBURSEMENT OF FUNDS**

Award checks are sent directly to the financial aid office at the institution specified on your application. Students are sent a copy of the disbursement letter that accompanies the award check. To avoid unnecessary delay in the receipt of your financial aid, please provide accurate payment information on your application.

## **PROOF OF COMPLETION**

Scholarship and grant recipients must submit final official grade transcripts or certificates upon the completion of each semester/term of funding. Proof of completion must be received before any additional funds will be released or future applications can be considered.

## **NUMBER OF AWARDS**

An applicant is permitted to receive only one (1) award at a time and no more than two (2) general semester scholarship awards per academic year or the maximum amount of grant funding in a calendar year. Additional awards in a single academic year require an additional application.

## **COMPLETED APPLICATIONS**

Completed applications need to be submitted prior to the application's appropriate deadlines with all required documents. Applications can be submitted either electronically via email, by mail, fax, or in person to the following:

Email: [info@tebughnafoundation.com](mailto:info@tebughnafoundation.com)

Mail or In-person: 1689 C Street, Suite 120, Anchorage, Alaska 99501

## **ALTERNATE FUNDING OPPORTUNITIES**

Be sure to visit our partner organizations for additional funding opportunities.

Native Village of Tyonek – 907-583-2111

CIRI Foundation – [thecirifoundation.org/scholarships/](http://thecirifoundation.org/scholarships/)

Cook Inlet Tribal Council (CITC) – [www.citci.org](http://www.citci.org)

Free Application for Federal Student Aid (FAFSA) – [www.fafsa.ed.gov](http://www.fafsa.ed.gov) (FAFSA also awards the Pell Grant)

Alaska Labor Exchange System (ALEXSYS) – [alaskajobs.alaska.gov/vosnet/default.aspx](http://alaskajobs.alaska.gov/vosnet/default.aspx) (Explore career tracks and training)

American Indian College Fund – <https://collegefund.org/students/scholarships/additional-scholarships/>

Catching the Dream – <https://catchingthedream.org/>

American Indian Services – <https://www.americanindianservices.org/scholarships>

American Indian Education Fund – [http://www.nativepartnership.org/site/PageServer?pagename=aief\\_services\\_scholarships\\_undergrad](http://www.nativepartnership.org/site/PageServer?pagename=aief_services_scholarships_undergrad)

Udall Undergraduate Scholarship – <https://udall.gov/OurPrograms/Scholarship/Scholarship.aspx>

American Indian Graduate Center – <https://www.aigcs.org/>

Cobell Scholarship – <https://cobellscholar.org/>