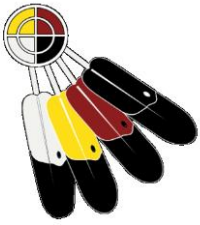


Tebughna Foundation

Youth Support Reimbursement Program Manual



Tebughna Foundation
Our Land, Our Tribe, Our People

4141 B Street, Suite 307
Anchorage, Alaska 99503
MAIN – 907-646-3115

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www.tebughnafoundation.com

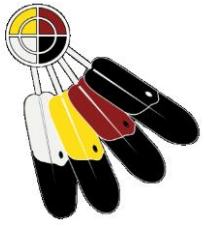
Tebughna Foundation Youth Support Reimbursement Program Manual

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INTRODUCTION:

The Tebughna Foundation Youth Support Reimbursement Program provides eligible Tebughna students with a \$500 reimbursement once per year for fees or expenses in various extracurricular activities, including educational conferences, programs, tutoring and trips, camps - can include athletics, cheerleading, dance, band, and summer camps, extra-curricular activities - can include athletics, band, dance, and art (gloves, shoes, sports equipment, band instruments, dance wear) or educational opportunity fees - e.g., membership dues.

Students aged K-12 are eligible once per year for a \$500 reimbursement for costs associated with participation in extracurricular activities. Reimbursements are awarded in the form of a check made payable to the student's parent/guardian. The funding cycle will be January 1-December 31st annually, contingent on funding availability. Students/Parents may apply online by using a cultural and community application at www.tebughnafoundation.com. Please attach backup (receipts and proof of extracurricular activity).

Students applying for this program need to meet the guidelines below.

GUIDELINES:

A. The following items need to be included to be considered for funding:

1. Completed Youth Support Reimbursement Program Application. The application may be filled out online at www.tebughnafoundation.com.
2. Information, brochures, receipts, and/or flyers describing the activity or program must include:
 - a. A cost or price associated with the activity needs to be listed.
 - b. The expenses must be within the current funding year.

B. Student is in grades K-12.

C. Signing this document signifies that Tebughna Foundation can verify your eligibility with Tyonek Native Corporation.



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D. Students are eligible ONE TIME PER YEAR for a reimbursement of \$500.00. Examples of qualifying expenses:

1. Educational tutoring, conferences, and programs.
2. Camps - can include athletics, cheerleading, dance, band, and summer camps.
3. Extra-curricular activities - can include athletics, band, dance, and art (gloves, shoes, sports equipment, band instruments, dance wear, etc.)
4. Educational opportunity fees - e.g., membership dues.

E. Students are eligible **ONCE PER LIFETIME** for the following:

1. Driver's Education Expenses - can include driver's education programs/courses,
 - a. Assistance is limited to \$500.
 - b. Students must be at least 15 years old up to high school seniors.
 - c. Students may apply for driver's education expenses and other extracurricular expenses in the same year.
 - d. The driver's education expenses must be within the current funding year that the application is received.

F. Unapproved expenses are not to be considered.

These unapproved expenses include but are not limited to the following:

1. Travel, lodging, and meals/food expenses
2. Transportation costs including gas, car insurance, or car payments.
3. Fees for private education, including summer school, concurrent college classes, books, school supplies, lunch fees, vo-tech supplies, ACT/SAT classes or testing fees.
4. Childcare.
5. Gym Memberships.

AWARD NOTIFICATION

A. Qualifying applicants receive an award letter in the mail or by email within three to four weeks after the application has been processed and approved.

B. Reimbursement is issued by check and mailed via United States Postal Service. The contact phone number is **(907) 646-3115**.

C. The Tebughna Foundation support staff determines if the applicant qualifies for funding from the information submitted.

Adopted:

Tebughna Foundation Policy